

## DRUG AND ALCOHOL SERVICE FOR LONDON

### STUDENT COUNSELLOR

#### TASK DESCRIPTION

<b>Title:</b>	Student Counsellor
<b>Location:</b>	Capital House, 134-138 Romford Road, Stratford, London, E15 4LD
<b>Pay:</b>	DASL will reimburse work related travel to the value of the cheapest/most reasonable form of transport and type of ticket
<b>Holidays:</b>	To be negotiated
<b>Hours:</b>	3hrs per week and 2hrs supervision every fortnight
<b>Responsible to:</b>	Clinical Service Director

#### Background

Drug & Alcohol Service for London (DASL) is a community based registered charity providing alcohol and drug services to people misusing substances and those affected by the use of others. DASL provides a Community Alcohol Team that includes ambulatory alcohol detoxification, group based support and one to one counselling. Also DASL provides group based support to people who have drug problems and those on a criminal justice order.

<b>Criteria</b>	<b>Related DANOS Units*</b>
To assess clients with supervision and, if appropriate, refer them on to another service within the agency or external to the agency.	AA1, AF1, AF2, AF3.
To see clients for individual counselling, for sessions of 50 minutes.	AA2, AI1, AI2, AB1, AB2, AB6, AB7.
To see clients from all sections of the community.	AA6.
To see all clients allocated by DASL.	
To keep confidential notes on clients seen and store them within the agency.	BI5.
To take case material to fortnightly supervision.	AC1, AC2.
To attend Counsellors' Meetings and six monthly review meetings.	AC1.
To use any DASL time, when there are no appointments or if clients fail to turn up, to write to the client, write case summaries or for relevant reading.	AC1, BI5.
To attend 2 mandatory training sessions provided by DASL.	
To communicate regularly with DASL.	BI5.
To complete & return client paperwork to the office correctly and at the appointed time.	
Promote, monitor and maintain health, safety and security in the	BD4

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working environment.

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***\* For further information and details of DANOS (Drug and Alcohol National Occupational Standards) units referred to in this job description, please visit [www.skillsforhealth.org.uk](http://www.skillsforhealth.org.uk)***

***DASL OPERATES A NO SMOKING POLICY***

## STUDENT COUNSELLOR

### PERSON SPECIFICATION

#### ***Essential Criteria***

***Measured  
by:***

The successful applicant will:

- Have completed at least one year of a recognised counselling diploma (AI)
- Have had at least one other counselling placement, providing weekly one-to-one counselling under clinical supervision (AI)
- Have a non-judgemental approach to substance use and a willingness to learn about working with substance using clients (AI)
- Be able to demonstrate that you are developing a clear philosophical and theoretical base to your counselling practice (AI)
- Be able to demonstrate a clear commitment to DASL Equal Opportunities Policy and illustrate how the application of this would affect your work with clients (AI)
- Be aware of the importance of clear boundaries in counselling (AI)
- Be able to attend 2 mandatory training days a year. (A)
- Be able to attend supervision fortnightly (A)

#### ***Desirable Criteria***

- To be able to speak one or more community languages. (AI)

***How Measured: A: Application; I: Interview.***